



MARRIOTT
CALGARY DOWNTOWN

calgary TELUS convention
centre
be part of the energy™

**EXHIBITOR CATERING STANDARD
FORM**

MAILING ADDRESS: 120 NINTH AVENUE SOUTHEAST CALGARY, ALBERTA, CANADA T2G OP3 PH 403.261.8500 FX 403.261.8510
The Calgary Marriott Downtown Hotel is the exclusive provider of all catering services at the Calgary TELUS Convention Centre.

No outside Food & Beverage allowed

NAME OF SHOW:		NAME 2	
EXHIBITOR INFORMATION			
Booth #(s): _____		Show Dates: _____	
Company Name: _____		Contact Name: _____	
Address: _____			
City: _____		Province/State _____	Code _____
Phone #: _____		Fax #: _____	E-mail: _____
CATERING INFORMATION			
<p>The management of banquet services at the Calgary TELUS Convention Centre offers a range of services to booths during the exhibit. If you wish to obtain other suggestions or information with respect to booth reception, please contact the Catering Sales Office at the Calgary TELUS Convention Centre. Please note that no outside beverages and/or food may be brought on the premises by the promoter, or the promoter's exhibitors, participants or suppliers.</p> <ul style="list-style-type: none"> ▪ All catering orders should be received no later than 14 days prior to the start of the show. ▪ All food and beverage orders placed on-site will be from a reduced menu (Chef's Choice). ▪ Each booth must order a minimum of \$75.00 (before applicable service charges and taxes) or a delivery fee of \$25.00 will be applicable. 			
BOOTH CATERING SERVICES			
	PRICE	QUANTITY	TOTAL
Client providing own espresso machine (corkage); upon facility approval.	\$250.00/booth/day		
Client providing their own "special label" bottled water (corkage); upon facility approval.	\$200.00/booth/day		
Client providing own popcorn machine (corkage); upon facility approval.	\$200.00/booth/day		
Facility providing popcorn machine; inclusive packages available upon request.			
Freshly Baked Croissants	\$39.00/dozen		
Assorted Danish Pastries	\$39.00/dozen		
Freshly Baked Muffins	\$39.00/dozen		
Freshly Baked Cookies	\$39.00/dozen		
Assorted Sweet Squares and Brownies	\$39.00/dozen		
Assorted Loaves	\$39.00/dozen		
Assorted Wraps/Sandwiches (3 pieces)	\$25.00/person		
Bagged Lunch to include (Sandwich, Caesar salad, Bottled Water, chips, granola bar)	\$32.00/box		
Vegetable Platter with Dip (min. 10 orders)	\$10.00/serving		
Cheese Board & Fruit & Crackers (min. 10 orders)	\$25.00/serving		
Sliced Fruits & Berries (min. 10 orders)	\$9.00/serving		

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BOOTH CATERING SERVICES CONTINUED

	PRICE	QUANTITY	TOTAL
Starbucks Coffee (regular or decaf); 15 mugs/gallon	\$72.00/gallon		
Premium Tazo Tea Selections	\$52.00/half gallon		
Assorted Soft Drinks	\$4.50/can		
Bottled Water	\$4.50/bottle		
Bottled Assorted Fruit Juices	\$4.50/bottle		
Ice Cubes (includes delivery)	\$15.00/16 lbs.		
(Host) Domestic &/or Imported Beer - minimum charges applicable (plus a taxable 19% service charge and 5% GST)	\$9.00/Bottle		
House Wine (Host) - minimum charges applicable (plus a taxable 19% service charge and 5% GST)	\$45.00/Bottle		

RENTAL OF SPECIAL EQUIPMENT AVAILABLE ON REQUEST

Description of Equipment or Service			
A deposit of 50% is required when sending in your order form. Balance payable at the end of the function by credit card. Prices subject to change without notice. All prices are subject to 19% service & 5% GST	Sub Total		
	Service Charge 19%		
	Sub Total		
	GST 5%		
	TOTAL		

CATERING GUARANTEES

Service Date(s)	Number of Persons	Service Time	

BAR / METHOD OF PAYMENT

Minimum \$ 500 consumption for alcoholic beverages, bartender charges will apply if not met
 Alcoholic beverages can not be at a booth without a bartender.

Please contact our accounting department for payment