

## General Oral Presentation Information

The in-person oral presentations will take place June 21<sup>st</sup> to 22<sup>nd</sup> at the TELUS Convention Centre per the conference program. The virtual sessions will be available starting when the session begins, for the full conference and on-demand through December 31, 2022.

### Registration

All presenters must be registered Convention Delegates. Please [register online](#) to confirm your placement in the program; use your abstract ID as your promo code to receive the presenter rate (does not apply to students or in-transition/retired)

### Virtual

GeoConvention 2022 is being delivered in a hybrid format. All presenters (both oral and poster) are required to prepare a video recording of their presentation.

Most oral presentations are 20 minutes in length; use the provided tools to record yourself delivering the presentation and upload this recording to the [Abstract Manager](#).

- On your dashboard, click the gear icon next to your paper and select "Edit Abstract/Presentation Upload"
- Navigate to the bottom of the page and click "upload file" under "Presentation Recording Upload"

Tools on how to record the presentation are available on the [Presenter Resource Page](#). Recordings are due by May 27 and can function as a trial run for your in-person presentation.

We will ask that you check in on your presentation after the conference to see what questions have been asked via the chat window within the virtual conference platform. Within the platform, you can follow up with the chat questions in the pane or direct one-on-one conversation through the networking function

### In-Person

#### Schedule

Generally, each presenter will be scheduled for a total of 25 minutes (20-minute presentation and 5-minute discussion period). Please keep in mind that the time schedule is fixed so that attendees may move between sessions. Certain keynote presenters may have a double time slot.

Please be present at your session room at least 15 minutes before it starts and introduce yourself to the session chairs (ideally you've already met at the speaker breakfasts). If you have not already done so, at this time, you and your session chairs will upload your presentation. You should also provide your session chair with a bio to be read out when introducing you to the podium.

Presentation management will be handled by your chairs. It is suggested that all presenters bring their presentations with them on USB, copy the presentation onto the podium computer and run from there. Presenters will have access to their presentation space at least 30 minutes before each session starts. It is also recommended that you save your presentation on an accessible shared drive as a backup to your USB.

## **Presentation Format**

Presentations should be prepared in 16:9 format, in PowerPoint, a [template](#) is provided, should you wish to use it (not required).

Workstations will be available each day of the conference, 7am - 6pm at the east end of the exhibition foyer area. These computers can be used for practicing and last-minute touch-ups.

## **Speaker Breakfast**

There will be a Speaker's Breakfast each morning of the conference for all speakers presenting on that day, 7:00am-8:00am in the Exhibits pre-function area (second floor, north building, past registration). It is requested that you attend so that you can:

- meet your Session Chairs
- meet the other presenters in your session
- coordinate any final presentation details

## **Advertise**

We encourage you to promote your participation on social media to your respective networks.

## **Poster and Oral Presentation Selection**

If you select to present an oral and poster presentation, the organizing committee will work with the schedule to ensure your presentation times do not overlap. **If you sign up to present both, please note, you are agreeing to present both the oral (slides) presentation and the poster presentation in both the in-person and virtual formats.**

We thank you for your contribution to the technical program and look forward to your participation at the convention.

GeoConvention 2022 General Chairs:

Devika Naidu (CSEG)

Victoria Biersteker (CSPG)

Gary Bugden (CWLS)

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