

## General Poster Information

The in-person poster sessions will take place June 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> at the TELUS Convention Centre on the exhibit floor and pre-function area.

### Registration

All presenters must be registered Convention Delegates. Please [register online](#) to confirm your placement in the program; use your abstract ID as your promo code to receive the presenter rate (does not apply to students or in-transition/retired)

### Virtual

GeoConvention 2024 is being delivered with an on-demand option, but **please note that poster presentations will not be recorded live at the event, if you wish to provide a recording of your poster presentation for the virtual portal, you may do so by uploading the pre-recorded video to the Abstract Manager; this is not a requirement:**

- Poster presenters can prepare a 5-minute (maximum) overview recording of the poster where you walk through the slides or PDF/image and upload this recording to the [Abstract Manager](#).
  - On your dashboard, click the gear icon next to your paper and select "Edit Abstract/Presentation Upload"
  - Navigate to the bottom of the page and click "upload file" under "Presentation Recording Upload"

Tools on how to record the presentation are available near the bottom of the poster section on the [Presenter Resource Page](#). Recordings are due by May 30 and can function as a trial run for your in-person presentation.

### In-Person

#### Hanging

**The posters will hang for the entire conference:**

- **Poster boards 1 – 18** must be hung Monday morning, June 17, before 7:30am. If you will not be able to come in that early, please drop it at the registration desk on Sunday.
- **Poster boards 19 – 42 and 73 – 78** must be hung before noon June 17
- All other posters must be hung before 8am on June 18.
  - If you will not be able to come in that early, please drop it at the registration desk on Monday.

Check in at the registration desk. Provide your name to the people working the desk and they will check you off the list and confirm your board number.

If your presentation is not hung by the designated time outlined above, you will be subject to our no-show policy.

#### Presentations

Presentation times are scheduled from 9:35am - 10:15am and 2:40pm - 3:15pm and during the networking, 4:30pm - 6:30pm (Tuesday only). You are expected to be at your poster for all poster breaks during your assigned day for conversation; you will only be asked to formally present once, however.

### **Poster Presentation Format**

Presenters are to prepare a 5-minute Mini-Oral presentation to be delivered at the scheduled time for the judges. Poster presenters are also encouraged to present less formal presentations throughout the duration of the day to other interested delegates.

### **Poster Layout**

Poster display panel dimensions are 4 ft. (vertical) by 8 ft. (horizontal). **If you need two panels, please advise Shannon at the email address below.**

Your poster should include both the title and authors of your presentation. Make the poster easy to follow in case it is viewed when you are not present. The poster should have a clear starting and ending point. Arrows or numbers can be used to define poster progression and should follow left to right, top to bottom rules.

To help facilitate conversations, you are also encouraged to provide your contact information and the time(s) you plan to be available at your poster so delegates can meet with you should they not be available during your scheduled presentation time.

### **Advertise**

We encourage you to promote your participation on social media to your respective networks, #geocon2024, @Geoconvention Partnership.

### **Poster and Oral Presentation Selection**

If you select to present an oral and poster presentation, the organizing committee will work with the schedule to ensure your presentation times do not overlap. **If you signed up to present both, please note, you agree to present both the oral (slides) presentation and the poster presentation.**

We thank you for your contribution to the technical program and look forward to your participation at the convention.

Shannon Hiebert,

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GeoConvention Poster Session Chair