

LOADING DOCK MEASUREMENTS

NORTH DOCK

The slope going up the ramp changes from 3% (entrance) to 1% (low point) to 10% nearing the top.

The dock entrance door is 16' high. The maximum height at the top of the ramp is 14'2".

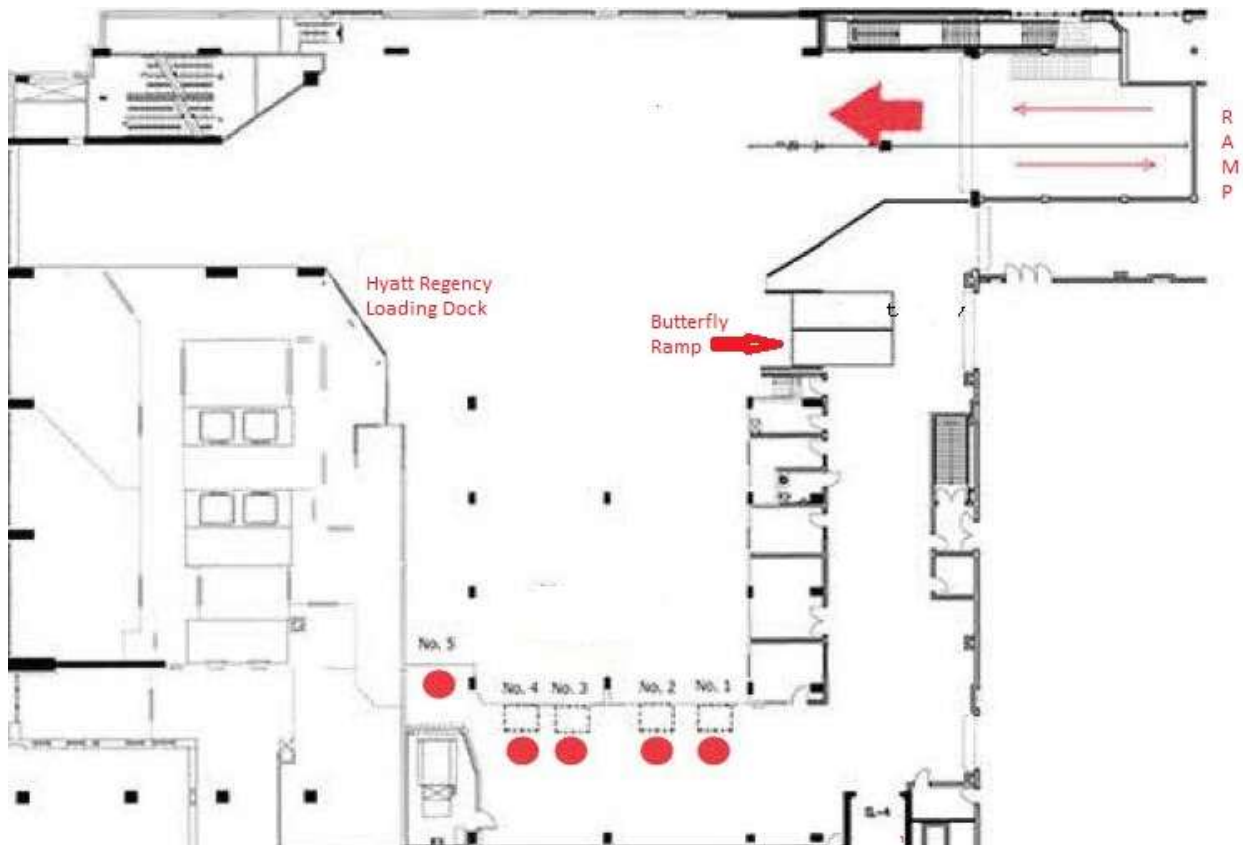
Bays 1 and 2 have a max height of 10'8" each with a leveller and a combined open width of 21'2".

Bay 3 has a max height of 10'5" and are 9'3" and has a hydraulic leveller.

The North freight elevator is 8' high, 15'7" long, and 8'10" wide. The freight elevator has a maximum weight capacity of 7,528kg or 16,000lbs.

The butterfly ramp, which you must drive up to get to the show floor, is 39' long. The slope is about 10%; when you are up the slope at 14'9", you have 14'2" maximum height. The width is 13'7". The pitch is 1.3 in 12 = 6 degrees.

South roll-up door to Exhibition Hall C is 11'x11'. North roll-up door to Exhibitor Hall C is 15'6"x15'x6".



ADVANCED WAREHOUSES ADDRESS: 6693 30th Street SE, Calgary, AB, T2C 1N6 (Mon-Fri 08:00-14:00)

SHOW SITE ADDRESS: 705 1st SE, Calgary, AB, T2G 2L9 (Mon-Fri 07:00-15:00)

W: <https://www.globalconvention.ca> E: ess-ctcc@globalconvention.ca



6693 30th Street SE, Calgary, AB, T2C 1N6
 Tel: (403) 218-7891
 Email: essgroup@globalconvention.ca

ORDERING DEADLINE:

May 6, 2026

EVENT ID: **6141**

EVENT NAME 26 - GeoConvention DATES May 11-13, 2026

Exhibiting Company _____ Booth # _____

Contact Name _____ Booth Size _____

Phone # _____ Email _____

SPECIFICATIONS ON SHIPMENTS - IN-BOUND * Please provide copy of waybill *****

Carrier Name	Description	(L x W x H)	Weight
	Example: Crate	6' x 3' x 4'	859
Expected Delivery Date			
Estimated Total Weight			
		Total Weight	

CALCULATION OF ORDER

** A material handling charge based on CWT (per 100 lbs. with a minimum 200 lb. charge) will be applied for any exhibitor freight handled by Global Convention Services Ltd.

** Rates are per shipment received. Avoid additional fees by shipping all freight in one shipment.

EXAMPLES	Total Weight		CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
Shipments <u>LESS</u> than 200 lbs.	200	/ 100	2	2	X	\$125.00	\$250.00
Shipments <u>OVER</u> 200 lbs.	859	/ 100	8.59	9	X	\$125.00	\$1,125.00

Service Type	Total Weight	CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
ADVANCED WAREHOUSE		/100		X	\$125.00	
DIRECT TO SHOW SITE		/100		X	\$140.00	
POST-SHOW RETURN TO WAREHOUSE		/100		X	\$125.00	

REMINDER: SHIPMENTS 200 LBS OR LESS ARE SUBJECT TO A MINIMUM 200 LB CHARGE, PER SHIPMENT. SEE EXAMPLE ABOVE.

*** PLEASE READ CONDITIONS ON NEXT PAGE FOR DETAILED DESCRIPTION OF SERVICES.

*** Global Convention Services does not offer shipping, customs or brokerage services.

*** Global Convention Services Post-Show Return to Warehouse: Additional storage fees will apply after 5 business days on close of event.

*** Global Convention Services is not liable for any freight left in our warehouse, post-show, for more than 30 days.

Freight in our possession for more than 30 days will be disposed.

Freight Accepted at Global Advanced Warehouse: April 13, 2026 - May 4, 2026
 Freight arriving to our warehouse before or after the dates above will be subject to a 20% surcharge.
 Freight Accepted at Show Site: May 6, 2026 - May 11, 2026

SUMMARY

\$ _____

Carry this total to Method of Payment form

*** Please note: a valid credit card to be kept on file must be provided for all material handling orders. ***

Send completed form along with Method of Payment to essgroup@globalconvention.ca



6693 30th Street SE, Calgary, AB, T2C 1N6
Tel: (403) 218-7891
Email: essgroup@globalconvention.ca

CONDITIONS

- * Global Convention Services must be notified 14 days in advance of move in on any individual piece that exceeds 5000 lbs. or requires special handling or equipment. Global Convention Services reserves the right to deem which items require additional labor and special handling or equipment and assess charges accordingly.

LIABILITY

- * Global Convention Services has limited liability for damage caused to shipments while being handled and is not responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier.
- * Shipments should be insured by the exhibitor.
- * The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Global Convention Services reserves the right to alter exhibitor's bill of lading to reflect damage while handling loose exhibit materials or those inadequately packed.
- * Global Convention Services will not be responsible for failure or delay performing service when delay is caused by strike, labor stoppage, or any other cause unavoidable or beyond their control.
- * The liability of Global Convention Services is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by shipper.

IMPORTANT INFORMATION

- * Material Handling Form must be submitted at least **14 days** prior to show.
- * Collect shipments **will not** be accepted.
- * All shipments must be clearly marked with number of pieces, shipping address, show name, company name, and booth number.
- * **All pieces on a skid must contain a shipping label in the event the freight gets removed from the skid by your freight carrier.**
- * Global Convention Services weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.
- * Minimum 200 lb. charge will apply to shipments weighing less than 200 lbs.
- * **Billing is based on a per shipment received. Avoid additional fees by shipping all freight together.**
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.

ADVANCED WAREHOUSE MATERIAL HANDLING

- * Shipments to arrive during scheduled delivery dates provided, during normal business hours of 8:00 AM - 2:00 PM, Monday - Friday. Additional material handling and delivery charges will apply to shipments received before or after selected dates.
- * Service includes storage of freight during specified dates, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.

DIRECT TO SITE MATERIAL HANDLING

- * **Shipments to arrive from May 6 to May 11, 2026.**
Freight received prior to this date risk having their freight refused by the facility, or redirected to Global Convention Services Advance Warehouse with fees charged back to exhibitor.
- * *Global Convention Services must be notified in advance of exhibitor move in for direct to site material handling requests.*
- * Service includes handling of exhibitor freight from facility receiving doors, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.
- * ***All material entering the facility will incur material handling fees. This includes but is not limited to the use of the loading dock facilities, elevator access to show floor and any equipment used to deliver materials to your booth or other designated area within the facility.***

OUTBOUND SHIPMENTS

- * Exhibitor is responsible for repacking their freight.
- * **It is the exhibitor's sole responsibility to label each piece of outbound shipment and to provide a completed Bill of Lading covering each outbound shipment. Exhibitor is also responsible for payment arrangements with their carrier.**
- * Global Convention Services will not be responsible for delay of rush shipments, which will be expedited to the best of their ability.
- * ***Exhibitor to make arrangements with their shipper to have freight picked up within the allotted move out times.***
- * The right is reserved to re-route any outbound shipment not picked up by exhibitor's specified carrier during the allotted move out period. Exhibitor material remaining after move-out period without forwarding instructions will either be "forced freight" with official event transport OR returned to Global advance warehouse where material handling fees will be applied. Both options will be at exhibitor's expense.
- * No liability of any nature shall attach to Show Management or Global Convention Services for exhibit material abandoned at the exhibit site.
- * ***Any freight returned to advance warehouse post-show will be subject to post-show material handling charges.***

NOTE: Freight will not be released to ground transport until account has been settled with Global.

POST-SHOW MATERIAL HANDLING (RETURN TO ADVANCE WAREHOUSE)

- * Arrangements for Return to Warehouse services must be made in advance of, or prior to, show closing.
- * Exhibitors are responsible for return shipping labels, customs paperwork & Bill of Ladings. Return shipping labels must be on ALL pieces.
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.
- * Exhibitors are responsible to schedule pick up from Global Convention Services' advance warehouse location.
- * **Exhibitors are to make payment arrangements with ground transport or courier prior to pick up.**
- * **All Global charges or fees must be paid in full and in good standing prior to the release of freight to ground transport or courier.**

USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 8am-2pm)

April 13, 2026

TO

May 4, 2026

To: GLOBAL CONVENTION SERVICES
6693 30th Street SE
Calgary, AB, T2C 1N6

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 8am-2pm)

April 13, 2026

TO

May 4, 2026

To: GLOBAL CONVENTION SERVICES
6693 30th Street SE
Calgary, AB, T2C 1N6

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

Material Handling - Shipping Labels --- Advance Warehouse

USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.
Complete & submit Material Handling form to order show site material handling service.

FREIGHT TO ARRIVE ON SITE BETWEEN DATES BELOW ONLY!

May 6-11, 2026

To: GLOBAL CONVENTION SERVICES
C/O Calgary TELUS Convention Centre
North Loading Dock
705 - 1st Street SE
Calgary, AB, T2G 2G9

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.
Complete & submit Material Handling form to order show site material handling service.

FREIGHT TO ARRIVE ON SITE BETWEEN DATES BELOW ONLY!

May 6-11, 2026

To: GLOBAL CONVENTION SERVICES
C/O Calgary TELUS Convention Centre
North Loading Dock
705 - 1st Street SE
Calgary, AB, T2G 2G9

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

Material Handling - Shipping Labels --- Direct to Show Site

USE THESE LABELS FOR SHIPPING POST-SHOW RETURN TO WAREHOUSE.

Complete & submit Material Handling form to order show site material handling service.

**ADDITIONAL STORAGE FEES WILL BE APPLIED IF FREIGHT IS NOT
PICKED UP BY TUESDAY, MAY 26, 2026!**

Outbound freight shipped from
advanced warehouse (Mon-Fri,
8am-2pm)

May 19, 2026

TO

May 26, 2026

To: GLOBAL CONVENTION SERVICES
6693 30th Street SE
Calgary, AB, T2C 1N6

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

USE THESE LABELS FOR SHIPPING POST-SHOW RETURN TO WAREHOUSE.

Complete & submit Material Handling form to order show site material handling service.

**ADDITIONAL STORAGE FEES WILL BE APPLIED IF FREIGHT IS NOT
PICKED UP BY TUESDAY, MAY 26, 2026!**

Outbound Freight shipped from
advance warehouse (Mon-Fri,
8am-3pm)

May 19, 2026

TO

May 26, 2026

To: GLOBAL CONVENTION SERVICES
6693 30th Street SE
Calgary, AB, T2C 1N6

Show: **26 - GeoConvention**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

Material Handling - Shipping Labels --- Post-Show Return To Warehouse